

Independent Beauty Consultant Expense Tracking Form

Quarter/Year:	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Annual Total
Products / Sales / Classes					
Product / Section 1 Items					\$0.00
Customer Product Refunds					\$0.00
Dovetail Expense					\$0.00
Hostess Gifts / Section 2 Items					\$0.00
Non-Recoverable Sales Tax					\$0.00
Personal Use Product (w/o tax)					\$0.00
Other					\$0.00
Total Products / Sales / Classes Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Communication / Office					
Mary Kay® Personal Web Site Subscription					\$0.00
Preferred Customer Names					\$0.00
Dues / Publications					\$0.00
Letters / Cards					\$0.00
Office Expenses					\$0.00
Postage / Freight					\$0.00
Printing / Copying / Faxing					\$0.00
Supplies					\$0.00
Telephone / Long Distance					\$0.00
Other					\$0.00
Total Communication / Office Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Events / Entertainment					
Air / Hotel / Transportation					\$0.00
Career Conference / Seminar					\$0.00
Meals / Entertainment					\$0.00
Other					\$0.00
Total Events / Entertainment Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Banking					
Bank Service Charge					\$0.00
Business Loan Payment					\$0.00
Credit Card Processing Fees					\$0.00
Other					\$0.00
Total Banking Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous					
Automobile*					\$0.00
Legal / Accounting Fees					\$0.00
Debt					\$0.00
Other					\$0.00
Other					\$0.00
Total Miscellaneous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Not all categories represented above reflect items deductible on your individual tax return. Please consult your personal tax adviser.

*For automobile expenses, you may either itemize your expenses or list your total miles driven.